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Teresa Kyu Li <teresa.kyu.li@lacity.org>

Re: Rush Request: Controller Instructions - CF 20-0941 Project Homekey

1 message

Frieda Huang <frieda.huang@lacity.org> Fri, Dec 11, 2020 at 12:54 PM
To: Teresa Kyu Li <teresa.kyu.li@lacity.org>
Cc: Michelle Le <Michelle.Le@lacity.org>, "Sy, Imelda" <imelda.sy@lacity.org>

CF20-0841 & 20-0941 - CAO report 12/4/2020

CF20-0941 & 20-1008 - CAO report 12/7/2020

On Thu, Dec 10, 2020 at 5:48 PM Teresa Kyu Li <teresa.kyu.li@lacity.org> wrote:

Frieda,

Yes, Michelle will inform CAO to correct document id to 01008CF* tomorrow per our discussion. When you save/distribute to Imelda, can you highlight the CF# for each CAO report? Thanks.

CF 20-0941 Roadmap CAO report 12/4
CF 20-1008 Homekey CAO report 12/7

Teresa

On Thu, Dec 10, 2020 at 5:43 PM Frieda Huang <frieda.huang@lacity.org> wrote:

If the Action was in CAO report 12/7/2020, it is better to use CF 20-1008.

On Thursday, December 10, 2020, Michelle Le <Michelle.Le@lacity.org> wrote:

Correction for the second screenshot

The search for CF20-0941 shows the following reports adopted.

Title	Date
Amending Motion	12/09/2020
Report from Public Works: Engineering (3130 West Washington Boulevard)	12/04/2020
Report from Public Works: Engineering (Hotels and Motels)	12/04/2020
Report from City Administrative Officer	12/04/2020

RON GALPERIN
LA CONTROLLER

Michelle Le
Office of the Controller I Funds & Appropriation
Phone: (213) 978-7295

On Thu, Dec 10, 2020 at 5:22 PM Michelle Le <Michelle.Le@lacity.org> wrote:

The search for CF20-1008 shows the Council/Mayor's concurrence page with Amending motion 12/09/2020 and CAO report 12/07/20 adopted.

Adopted Report(s)

Title	Date
Amending Motion	12/09/2020
Report from City Administrative Officer	12/07/2020

The search for CF20-0941 shows the following repots adopted.

Title	Date
Amending Motion	12/09/2020
Report from Public Works: Engineering (3130 West Washington Boulevard)	12/04/2020
Report from Public Works: Engineering (Hotels and Motels)	12/04/2020
Report from City Administrative Officer	12/04/2020

Both CF 20-0941 and 20-1008 show up on the first page of the Council/Mayor's concurrence page.

1. Should CAO change the Doc ID on the BGAA to CF20-1008 to be consistent with the CAO report 12/07/2020?

RON GALPERIN
LA CONTROLLER

Michelle Le
Office of the Controller I Funds & Appropriation
Phone: (213) 978-7295

On Thu, Dec 10, 2020 at 4:59 PM Teresa Kyu Li <teresa.kyu.li@lacity.org> wrote:

City Clerk just uploaded mayor concurrence

On Thu, Dec 10, 2020 at 4:52 PM Michelle Le <Michelle.Le@lacity.org> wrote:

Frieda,

CAO requests rush approval for the following two BGAA but City Clerk hasn't uploaded the Council/Mayor's concurrence page to show which report was adopted. CAO doesn't have the second page of the Council/Mayor's concurrence. The City Clerk only shows one CAO report 12/07/20. Should I go ahead and approve the BGAAs? Please advise

12/10/2020	City Clerk transmitted file to Mayor. Last day for Mayor to act is December 21, 2020.
12/10/2020	Mayor transmitted Council File to City Clerk.
12/09/2020	Council adopted item, as amended, forthwith.
12/08/2020	City Clerk scheduled item for Council on December 9, 2020.
12/07/2020	City Administrative Officer document(s) referred to Homelessness and Poverty Committee.
12/07/2020	Document(s) submitted by City Administrative Officer, as follows: City Administrative Officer report 0220-05762-0007, dated December 7, 2020, relative to the acquisition of eight motel and hotel properties to be used as Homekey Program

Online Documents (Doc)	
Title	**Doc Date**
Amending Motion	12/09/2020
Report from City Administrative Officer	12/07/2020
Amending Motion (Martinez - OFarrell)	10/21/2020
Mayor Concurrence/Council	10/21/2020

Michelle Le
Office of the Controller I Funds & Appropriation
Phone: (213) 978-7295

---------- Forwarded message ---------
From: **Claire No** <claire.no@lacity.org>
Date: Thu, Dec 10, 2020 at 4:12 PM
Subject: Re: Rush Request: Controller Instructions - CF 20-0941 Project Homekey
To: Michelle Le <Michelle.Le@lacity.org>
Cc: Sylvia Romero <sylvia.romero@lacity.org>, Steven Del Haro <steven.delharo@lacity.org>, Meg Barclay <meg.barclay@lacity.org>, Elyse Matson <elyse.matson@lacity.org>, Allison Wilhite <allison.wilhite@lacity.org>, Flores, Bertha <bertha.flores@lacity.org>

Hi Michelle,

Below BGAAs are approved at Lv 11 and 12. May I please ask for the approval at Lv 5? Thank you.

00941CFREC4
00941CFREC13

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Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

On Thu, Dec 10, 2020 at 3:57 PM Steven Del Haro <steven.delharo@lacity.org> wrote:

> Hello,
>
> Can you please apply lv 11 and 12 approval to the 2 following BGAAS:
>
> 00941CFREC4
> 00941CFREC13
>
> Thank you!
>
> On Thu, Dec 10, 2020 at 3:46 PM Sylvia Romero <sylvia.romero@lacity.org> wrote:

Hi Claire, it might not be possible for Steven to be able to complete the encumbrances today since he is off at 5:00 pm. Can they wait til Monday? Please advise. Thank you.

On Thu, Dec 10, 2020 at 3:44 PM Claire No <claire.no@lacity.org> wrote:

> Thank you, Steven! and one more thing, once BGAAs are approved, please see below and encumber those amounts as well. These needs to be completed by today if possible. I sincerely apologize for the rush. Thank you so much for your help as always!
>
> - Encumber $67,769,148 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications.
> - Encumber $23,758,000 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications to purchase three (sites) in Council District 9, contingent on the final appraisal and close of escrow by December 30, 2020;
>
> The recommendations approved as part of the report submitted by CAO (CAO report dated 12/6/2020, CAF 12/10/2020).
>
> 4. APPPROPRIATE up to $67,769,148 reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No.10 T617, Matching Funds to purchase the properties listed in Attachment 1, contingent on final appraisals, and for the cost for real estate and property management services provided by the Housing Authority of the City of Los Angeles;
>
> 13. APPPROPRIATE up to $23,758,000 of the $150 million reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funding for Homekey Program Application to purchase three (sites) in Council District 9, contingent on the final appraisal and close of escrow by December 30, 2020;
>
> Please feel free to ask if you have any questions.
> --
> Thank you,
>
> Claire Su Kyung No
> Office of the City Administrative Officer
> (213) 473-7520
> claire.no@lacity.org

On Thu, Dec 10, 2020 at 3:28 PM Steven Del Haro <steven.delharo@lacity.org> wrote:

> Hi Claire,
>
> Ok will do! I will keep you posted on approvals.
>
> On Thu, Dec 10, 2020 at 3:22 PM Claire No <claire.no@lacity.org> wrote:
>
> > Hi Steven,
> >
> > Please see below BGAAs that need processing for 63M. Thank you.
> >
> > Per CF 20-0941 Recommendation 4 and 13, these should be new (increase) appropriation within 10T617.
> >
> > - Process a BGAA to appropriate $67,769,148 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications.
> > - Process a BGAA to appropriate $23,758,000 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications.
> >
> > The recommendations approved as part of the report submitted by CAO (CAO report dated 12/6/2020, CAF 12/10/2020).

4. APPPROPRIATE up to $67,769,148 reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No.10 T617, Matching Funds to purchase the properties listed in Attachment 1, contingent on final appraisals, and for the cost for real estate and property management services provided by the Housing Authority of the City of Los Angeles;

13. APPPROPRIATE up to $23,758,000 of the $150 million reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funding for Homekey Program Application to purchase three (sites) in Council District 9, contingent on the final appraisal and close of escrow by December 30, 2020;

Please feel free to ask if you have any questions.
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Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

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Steven Del Haro
Accounting Clerk
Office of the City Administrative Officer (CAO)
City Hall East - 200 N. Main St. #1500
Los Angeles, CA 90012

Phone: 213-473-7509
Email: steven.delharo@lacity.org

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Steven Del Haro
Accounting Clerk
Office of the City Administrative Officer (CAO)
City Hall East - 200 N. Main St. #1500
Los Angeles, CA 90012

Phone: 213-473-7509
Email: steven.delharo@lacity.org

2 attachments

CF20-0841.pdf
11497K

CF20-1008 20201209.pdf
5189K